

IN THE INTEREST  
OF THE MONIR CHILD(REN)  
\_\_\_\_\_(DOB) \_\_\_/\_\_\_/\_\_\_  
\_\_\_\_\_(DOB) \_\_\_/\_\_\_/\_\_\_  
\_\_\_\_\_(DOB) \_\_\_/\_\_\_/\_\_\_

DOCKET NO. \_\_\_\_\_  
JUVENILE COURT FOR  
CADDO PARISH, LOUISIANA

**MOTION TO MODIFY VOLUNTARY TRANSFER OF CUSTODY**

The Motion of \_\_\_\_\_, domiciled in the  
Parish/County of \_\_\_\_\_, respectfully represent(s):

**I.**

That Mover(s) resides at the following address(es):

\_\_\_\_\_  
\_\_\_\_\_

**II.**

That Mover(s) is/are the \_\_\_\_\_ parent(s) OR \_\_\_\_\_ legal custodian/guardian of the minor  
child(ren), namely:

\_\_\_\_\_(DOB) \_\_\_/\_\_\_/\_\_\_  
\_\_\_\_\_(DOB) \_\_\_/\_\_\_/\_\_\_  
\_\_\_\_\_(DOB) \_\_\_/\_\_\_/\_\_\_

**III.**

That on or about \_\_\_\_\_, 20\_\_\_\_\_, \_\_\_\_\_ did  
transfer custody of the above-named child(ren) to \_\_\_\_\_,  
which individual(s), institution or agency reside(s) at the following address:

\_\_\_\_\_  
\_\_\_\_\_

And who have the following relationship with the child(ren):

\_\_\_\_\_  
\_\_\_\_\_.

**IV.**

That Mover(s) now desire(s) that the Terms and Conditions of the Voluntary Transfer of Custody  
be modified as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**V.**

That Mover(s) desire(s) to modify the Terms and Conditions of the Voluntary Transfer of Custody for the following reasons:

---

---

---

---

**VI.**

The Mover(s) \_\_\_\_\_ does \_\_\_\_\_ does not desire that an attorney at law be appointed to represent \_\_\_\_\_, who is/are an absentee and/or unknown parent/legal custodian.

**VII.**

Wherefore, Mover(s) pray(s) that after a hearing there be a Judgment modifying the Voluntary Transfer of Custody as set out herein above.

---

Signature of Mover(s) or Counsel for Mover(s)

---

---

---

Address of Mover(s) or Counsel for Mover(s)

---

---

Phone number and email address of Mover(s) or Counsel for Mover(s)

IN THE INTEREST

DOCKET NO. \_\_\_\_\_

OF THE MINOR CHILD(REN)

JUVENILE COURT FOR

\_\_\_\_\_ (DOB) \_\_\_/\_\_\_/\_\_\_

\_\_\_\_\_ (DOB) \_\_\_/\_\_\_/\_\_\_

\_\_\_\_\_ (DOB) \_\_\_/\_\_\_/\_\_\_

**AFFIDAVIT OF ACCEPTANCE FOR**  
**MOTION TO MODIFY VOLUNTARY TRANSFER OF CUSTODY**

(to be signed before a Notary Public)

BEFORE ME: the undersigned authority, a Notary Public duly commissioned, qualified and acting in and for the State of Louisiana, personally came and appeared:

\_\_\_\_\_ (DOB) \_\_\_/\_\_\_/\_\_\_

Who, after first being duly sworn, did depose and state:

Affiant is the Petitioner in the foregoing Petition and that he/she has read all of the allegations of fact contained therein and that all of the allegations contained in this Petition are true and correct to the best of his/her knowledge, information and belief.

\_\_\_\_\_  
(signature of Petitioner)

SWORN TO AND SUBSCRIBED before me, a Notary Public, on this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
(signature of Notary Public)

IN THE INTEREST

DOCKET NO. \_\_\_\_\_

OF THE MINOR CHILD(REN)

JUVENILE COURT FOR

\_\_\_\_\_ (DOB) \_\_\_/\_\_\_/\_\_\_

\_\_\_\_\_ (DOB) \_\_\_/\_\_\_/\_\_\_

\_\_\_\_\_ (DOB) \_\_\_/\_\_\_/\_\_\_

**ORDER FOR MOTION TO MODIFY VOLUNTARY TRANSFER OF CUSTODY**

**CONSIDERING THE FOREGOING MOTION:**

**IT IS ORDERED THAT:**

- A. This matter be set for a hearing on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, at \_\_\_\_\_ a.m./p.m. in Division \_\_\_\_\_ of the Caddo Parish Juvenile Court, 1835 Spring Street, Shreveport, Caddo Parish, Louisiana.
- B. \_\_\_\_\_ is appointed to represent the absent \_\_\_\_\_ and a copy of this Motion be served on this person through appointed counsel.
- C. \_\_\_\_\_ is appointed to represent the minor child(ren) and a copy of this Motion be served through appointed counsel.
- D. \_\_\_\_\_ A home study is not needed at this time.  
 \_\_\_\_\_ The Court appoints \_\_\_\_\_ to investigate the proposed placement and submit a home study of its findings to the Court pursuant to LSA Ch. C. Art 1518, no later than the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, and the cost of the home study shall be placed upon the Mover. The Court orders that the Clerk of this Court shall notify DCFS with a certified copy of this Motion, along with all exhibits contained therein.

**THUS DONE AND SIGNED** in Chambers, on this the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, in Shreveport, Caddo Parish, Louisiana.

\_\_\_\_\_  
JUDGE, JUVENILE COURT

**\*\* REQUIRED ATTACHMENTS\*\***

1. Certified Birth Certificate for each child (Clerk shall make a copy for the file and return original Certified Birth Certificate to Applicant)
2. Copy of any prior Judgments awarding custody of the minor child(ren)

**PLEASE SERVE:**

\_\_\_\_\_ (Father's name and address)

---

---

---

\_\_\_\_\_ (Mother's name and address)

---

---

---

\_\_\_\_\_ (New custodian's name and address)

---

---

---

\_\_\_\_\_ (Attorney for children – name and address)

---

---

---

\_\_\_\_\_ (Attorney for parents – name and address)

---

---

---

\_\_\_\_\_ Dept. Children & Family Services

1525 Fairfield Avenue

Rm. 424

Shreveport, LA 71101

(Service only required if ordered by Court)

\_\_\_\_\_ Licensed Social Worker

---

---

---

(Service only required if ordered by Court)

IN THE INTEREST

DOCKET NO. \_\_\_\_\_

OF THE MINOR CHILD(REN)

JUVENILE COURT FOR

\_\_\_\_\_ (DOB) \_\_\_/\_\_\_/\_\_\_

CADDO PARISH, LOUISIANA

\_\_\_\_\_ (DOB) \_\_\_/\_\_\_/\_\_\_

\_\_\_\_\_ (DOB) \_\_\_/\_\_\_/\_\_\_

**JUDGMENT MODIFYING VOLUNTARY TRANSFER OF CUSTODY**

Considering the Motion filed herein by the Mover(s) \_\_\_\_\_,  
requesting that custody of the following minor child(ren) whose name(s) and date(s) of birth  
is/are: \_\_\_\_\_ (DOB) \_\_\_/\_\_\_/\_\_\_

\_\_\_\_\_ (DOB) \_\_\_/\_\_\_/\_\_\_

\_\_\_\_\_ (DOB) \_\_\_/\_\_\_/\_\_\_

“the Child(ren)”, be modified/transferred to the following custodian(s), whose name(s), date(s)  
of birth, and residential address(es) is/are:

\_\_\_\_\_ (DOB) \_\_\_/\_\_\_/\_\_\_ \_\_\_\_\_

\_\_\_\_\_ (DOB) \_\_\_/\_\_\_/\_\_\_ \_\_\_\_\_

And, the Court finding and concluding that:

1. The hearing was \_\_\_\_\_ was not \_\_\_\_\_ waived by the Court.
2. All necessary parties were involved.
3. The modification by Mover(s) is knowingly and voluntarily made; and
4. There is a legitimate purpose for the modification and a factual basis to support that purpose;
5. The parties have been advised of and understand the nature of and extent of the modification, including the terms and conditions, and of their respective rights;
6. The proposed modification of custody is in the best interest of the Child(ren);

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED that:

1. The Hearing on the Motion was \_\_\_\_\_ was not \_\_\_\_\_ specifically waived by the Court;
2. The rights of the unknown parents and guardians are reserved;
3. Modification of the custody of the above-named Child(ren) is/are hereby granted under the following conditions:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. A certified copy of this Judgment shall be forwarded to the Louisiana Department of Children & family Services.
5. If necessary, a Review of the custody arrangement shall be heard on \_\_\_\_\_, 20 \_\_\_\_\_, at \_\_\_\_\_ a.m./p.m. in Division \_\_\_\_\_ of the Caddo Parish Juvenile Court, 18355 Spring Street, Shreveport, Caddo Parish, Louisiana.
6. Any unused funds remaining in the suit account shall be refunded to the Payer by the Clerk of Court.

**JUDGMENT RENDERED** in Shreveport, Caddo Parish, Louisiana, this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

---

JUDGE, JUVENILE COURT

PLEASE SEND NOTICE OF JUDGMENT TO:

(Mother) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Father) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(New Custodian) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Case Worker) \_\_\_\_\_  
Dept. Children & Family Services  
1525 Fairfield Avenue  
Rm. 424  
Shreveport, LA 71101

(Other) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_